

4.9 Prompt Response to official Correspondence

LETTERS DESPATCHED & POSTAGE REGISTER 158

File No. 4599

Issue No.	Month & Date	NAME & DESIGNATION	Place	SUBJECT	File Head & No.	Stamps received		Stamps used		Remarks
						Rs.	P.	Rs.	P.	
1510	1	(1) The S.O.M Sunghat Dist BLP (HP)		Reg. to a booklet/Vocate the room for Mela - 2024						-1
1511		(2) The Temple officer T.T. NO Dist BLP (HP)								
			25-7-24							
1512		The Addl. Director of Higher Edu. H.P. Shimla - 171001		State Level review meeting taken by the National commission for SC. Govt. of India.						G-5
513		The District welfare Officer Balespur		Quarterly progress report under SCDA first quarter Financial year 2024-25						G-2
1514		The DHE Shimla -		Reg. angament of lcal PTA Bin Edu. Dept. Non Teaching						E-2
1515		The DHE H.P. Shimla - 171001	26-7-24	Reg. Non-joining of 6						
1516		//		Regar filling the post Hindi, Librarian						
1517		M/S Deep Aluminium. V. Badon Shri Naina Devi Ji BLP.		Ornatation for 21st door frame & steel road.						G-2
1518		New Chandigarh hardware, Nari Abadi Anandpur Sahib. P.O.			71					6
1519		Baba Vishwakarma, V: Grangusai Anandpur P.B.			11					6
1520		M/S Radhe Radhe Enterprises, opp H.P. Petrol pump, Khatpur Sahib P.B.			11					1
1521		M/S Krishnand Govt contractor Shri Naina Devi Ji, BLP			1					1

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LETTERS DESPATCHED & POSTAGE REGISTER

POPULAR STATIONERY
Jalandhar Ph. 241-2271/8

157

Barbel-2687

Issue No.	Month & Date	NAME & DESIGNATION	Place	SUBJECT
1502		The Regional Director & Sports India complex (NSS) 160009		NSS Sur on dated-
1503		The DHE Sh. n		13-7-24 - Approv commit and 20:
1504				

AL/200602/1001 (DHE) 160009/200602/1001
No. NHTA DEVT 30-1374210
Counter Mail, 16/07/2024, 13:21
DIRECTOR OF H.P. SHULA
PUNJAB, SHULA 50
From: NHTA DEVT
At: 200602/1001
Tel: 011-25120000/11-25120000

15-6-24 Dispatched

CEG/200602/1001 (DHE) 160009/200602/1001
No. NHTA DEVT 30-1374210
Counter Mail, 15/06/2024, 13:18
To: DIRECTOR, DHE, & SPORTS INDIA C
From: DIRECTOR, Sector 9 Chandigarh 50
From: NHTA DEVT, NHTA DEVT
At: 160009/200602/1001
At: 011-25120000/11-25120000
Check on www.indiapost.gov.in
GSM 18000000000 - New Delhi, India

1505 The Atukumar class B.P. 2nd year Attendance Record. Session 2019-20 / 2020-21 G.B.

1506 The Daxhan Kumar (Pen) 31/3/24/21 in 2020/21 and 2020/21 6

1507

1508 The Maa Jawada Enterprises Una. IDS quarter 1 6

15/7/24

1509 Amritsar Cloth House, Ghumna in Supply order for cultural Dress. Distt- Bilaspur H.P.

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1502		The Regional Director & Sports India complex (NSS) 160009		NSS Sur on dated-	15-6-24 Dispatched
1503		The DHE Sh. n	13-7-24 - Approv	commit and 20:	
1504					
1505		The Atukumar class B.P. 2nd year		Attendance Record. session 2019-20/2020/21	9.6.
1506		The Daxhan Kumar (Pen)		31/3/24/21 in 2020/21 and 2020/21	6
1507					
1508		The Maa Jawada Enterprises Una.		IDS quarter 1	6
1509		Amritsar Cloth House, Ghumna in Distt. Bilaspur H.P.	15/7/24	Supply order for cultural Dress.	

Bal-2599-

REGISTER OF LETTERS RECEIVED

ANAND STY. MART, JAL. # 2456688

पत्र प्राप्ति रजिस्टर

पत्र पापडी रजिस्टर

Serial No. क्रमिक संख्या	Dated दिनांक मिती	Letter No. पत्र नं. चिठ्ठी नं.	Month & Date मास व तारीख महीना अठे मिती	From whom received कहां से प्राप्त किया गया किसे पापड बोला गया	SUBJECT विषय बिधा	Filehead फाइल नं. डॉक्यूमेंट नं.	Disposal विवरण बेतरफ
471	Economic & Political		25-10-24		Oct-12-2024	1/c Library	
472	आर्थिक व राजनीति		27-10-24		31-10-2024		
473	Economic & Political weekly				Sep 28-2024		
474	Economic & Political weekly				Oct 19-2024		
475	Economic & Political weekly		6-11-24		Oct-21-24	1/c Library	
476	आर्थिक व राजनीति				Nov 30-2024		
477	आर्थिक व राजनीति		24-11-24		नवंबर 24		
478	BSG MF (STC) 1-7/2024-25		28-11-24		Self defence training for Guides and Rangers (Northern Region)	Prof. Raj	Prof. Sekhri
479	आर्थिक व राजनीति		29-11-24		नवंबर 2024		
480	Economic & Political weekly				16 नवंबर 2024	1/c Library	
481	प्रतिरोधिता दफ्तर		7-12-24		दिसंबर 2024		
482	Economic & Political weekly				Nov. 23 2024	1/c Library	
483	Shyam Electrical works Ghumarwari				Quotation for Grass Cutter	(by hand)	
484	Bansi Lal Duni Chand Main Bazar Ghumarwari				"	(by hand)	
485	Duni Chand and Sons, Kulazu, Ghumarwari				"	(by hand)	
486	Belaspur				Quotation for Magazine		
487							
488							
489							
490							

REGISTER OF LETTERS RECEIVED

ANAND STY. MART, JAL. # 2456688

ਪਤਰ ਪ੍ਰਾਪਤੀ ਰਜਿਸਟਰ

ਪੱਤਰ ਪ੍ਰਾਪਤੀ ਰਜਿਸਟਰ

Serial No. ਕ੍ਰਮਾਂਕ ਸੰਖਿਆ	Dated ਤਾਰੀਖ ਮਿਤੀ	Letter No. ਪਤਰ ਨੰ. ਚਿੱਠੀ ਨੰ.	Month & Date ਮਾਸ ਵ ਜਾਰੀਕ ਮਹੀਨਾ ਅਤੇ ਮਿਤੀ	From whom received ਕੜਾਂ ਸੇ ਪ੍ਰਾਪਤ ਕ੍ਰਿਯਾ ਗਯਾ ਕਿਥੋਂ ਪ੍ਰਾਪਤ ਕੀਤਾ ਗਿਆ	SUBJECT ਵਿਸ਼ਯ ਬਿਸ਼ਾ	Filehead ਫਾਈਲ ਨੰ. ਵਾਇਲ ਨੰ.	Disposal ਵਿਕਰਾਣ ਬਰਫਾ
458	Economic & Political	19-09-2024	weekly 7 th Sep. 2024.				Dr. Vaidhava Vaidhava Vaidhava
		23-9-2024					
459	Sai Mahajan Sports	SCO 141			Quotation for Sinter Repair		
	# 40-C Chd.	160036					
460	Amrit Sports Musical	SCF-6			"		
	# 15-C Chd.	160015			"		
461	Dishu Sports Centre						
	Shop No. 127-128.	# 7-C Chd. 160019					
			30-09-24				
462	Economic & Political	weekly magazine	21 Sep 24.				Dr. Vaidhava Vaidhava
463	ਯੋਜਨਾ ਪਤਿਕਾ		ਸਿਤੰਬਰ 24.				
464	ਯੋਜਨਾ ਪਤਿਕਾ		ਸਿਤੰਬਰ 24				
465	M/S Krishna Traders Vill. Rampur	R.O. Gurgaon			Quotation for print material by hand		
	A.pur Sahib. Repar (Pb)				"		"
466	M/S Chandigarh Karolagar	Mai Akabadi			"		"
	A.pur Sahib. Repar (Pb)				"		"
467	M/S Janta Timber House	Mai Akabadi					
	A.pur Sahib. Repar (Pb)						
			15-10-24				
468	ਯੋਜਨਾ ਪਤਿਕਾ		31-10-2024.				ਸ਼੍ਰੀ ਕੰਸਰ ਪਾਤਕ
469	Economic & Political	weekly	October 5-2024.				
	ਪਤਿਕਾ ਪਤਿਕਾ		ਨਵੰਬਰ 2024				
470			22-10-24				

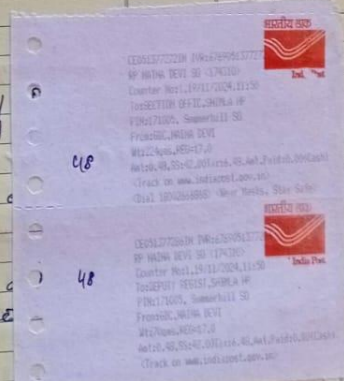
LETTERS DESPATCHED & POSTAGE REGISTER

POPULAR STATIONERY
Gurgaon Haryana - 122001

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Issue No.	Month & Date	NAME & DESIGNATION	Place	SUBJECT	File Head & No.	Stamps received		Stamps used		Remarks
						Rs.	P.	Rs.	P.	
1616 to 1619		① The Director of H. Edu. HP Shimla-1 ② The Dy. Director of H. Edu Bilaspur (H) ③ The Principal GSS Makri Distt B.P. ④ Sh. Sarvot Kr. (C.V)	01/November/2024	Receiving of Sh. Sarvot Kr (C.V).						E
1620		The DHE Shimla-171001	01-11-2024	FCA Land to area guidance						Eol
1621		The DC Bilaspur	4-11-24	Reg. Clarification on						
1622		The DHE HP Shimla-171001								
1623		To Angana Devi D/o Late Sh. Dyal Chand BAI 1st year	7-11-24	College benefited student certificate						G7
1624		The DHE Shimla-171001	8-11-24	Info regarding action taken on 5 point pertaining to NEP-2020.						
1625				NBS Green						
1626		The Principal GSSS Makri	16-11-24	Submission of						
1627		The S.O. (Conduct) HPU Shimla-05	18-11-24	Submission of						
1628		The Deputy Registrar (Exams) HPU Summer hill Shimla-5		Signature Sheet						



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LETTERS DESPATCHED & POSTAGE REGISTER 163

Pre-bal 2235

Issue No.	Month & Date	NAME & DESIGNATION	Place	SUBJECT	File Head & No.	Stamps received		Stamps used		Remarks
						Rs.	P.	Rs.	P.	
1577		The Manager SBI Shri Naina Devi	- 17.9.24 -	Regarding Transfer of Rs. 278718 out of college fund.						6/6
1578			- 18.9.24 -	Supply order for CSSA badges.						
1579		The City Heart Plaza, Mangal Road Una (H.P.)		Supply order for MISS Dress-02						1
1580		The City Heart Plaza, Mangal Road Una - (H.P.)	18.9.24	Supply order for RRC Prize 02						1
1581		The DME Shimla-01	19.9.24	info. of events to discontinued their study prior to appear in the annual exam						9-7
1582		The D.S Sports, Gagret Road, Khad, Una		Supply order for CSCA badges.						
1583				Quotation for Grose Cutter.						
1584										
1585										
1586		Naina Printing Press, Badoh, Naina Devi		Supply order for CSCA banner						
1587		M/S Krishna Traders, V. Rampur, Gangwari (P.B.)		Quotation for Paint material						1
1588		M/S Shiv Shakti Enterprises, A.Pur Sahib Distt. Rupnagar (P.B.)								1
1589		M/S Dhiman Hardware/Sanitary store VPO Bhallan, Mangal Distt. Rupar (P.B.)								1
1590		M/S Janta Timber House, Nai Abadi A.Pur Sahib Rupar (P.B.)								1
						= 2199				

LETTERS DESPATCHED & POSTAGE REGISTER¹⁶¹

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Issue No.	Month & Date	NAME & DESIGNATION	Place	SUBJECT	File Head & No.	Stamps received		Stamps used		Remarks
						Rs.	P.	Rs.	P.	
1549-		The DHE Shimla - 01	19-8-24	Reg. grading/Rating of library.						9
1550		New M/S Chandigarh hardware, Nai Abadi A pur Sahib		Supply order for window Glass framed (Panc)						
1551		M/S Santa Timber, Nai Abadi, A pur Sahib (P.B)		Supply Order for window panel & accessories						
51		Radhe Radhe Enterprises Kisatpur Sahib (P.B) (app letter pending)								
52		The DHE Shimla - 01	21-8-24	RTI act 2005						
53		The Advocate Arunjeet Singh D. sala Kangra		"						
54		The Returning officer (SDM) Shri Naina Devi Ji, A.C. 49. Bassohat		Submission of E						
1555		The Controller of Exam - 28-8-24		Non updation of s.						
1555		HPU Summer Hill, Shimla - 171005		(T.E.) exam marks.						
1556		The Returning officer Jhandutta, B.P.		Election T.E. Bills.						
557		Committee for ranking of college.								
1558		Principal Govt college B.P.		Hindi virtual class due to vacant post of Prof. Hindi						E-2
1559		The DHE Shimla 171001		"						
1560		Ajay Kumar A.P. commence to make the arrangement for Hindi class.								
1561		The DDHE Dehaspur	28-8-24	Submission of ACR in / s/o. Sh. Himanshu Kumar.						10
1562		अधीनस्थ जनक श्रेष्ठ पेंशन प्राप्त श्री श्री निदेशालय दिल्ली		नारायण अशोक अशोक अशोक अशोक 14/6/498						

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